

KENTUCKY BOARD OF LICENSED DIABETES EDUCATORS (KBLDE)

A regular meeting of the Kentucky Board Licensed Diabetes Educators was held at the Office of Occupations and Professions on April 25, 2012.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair
Larry Smith
Dr. Mehdi Poorkay
Carrie L. Isaacs, Secretary
Carolyn L. Dennis

Occupations and Professions Staff

Marcia Egbert, Board Administrator

Others

Angela Evans – Office of The Attorney General

CALL TO ORDER

A meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Board Chair Kim Coy DeCoste at 10:05 a.m. on Wednesday, April 25, 2012 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Larry Smith made a motion to accept the minutes dated March 21, 2012 with corrections. The motion was seconded by Carrie Isaacs. Motion carried unanimously.

FINANCIAL STATEMENT

Not Available

REPORT FROM THE OFFICE OF OCCUPATIONS AND PROFESSIONS

Marcia Egbert asked the Board to revisit meeting dates scheduled for the rest of the year. There are several conflicts with the other two Boards that Ms. Egbert is the Administrator for and Ms. Egbert felt in order for her to split her time evenly between the Boards, she needs to reschedule several of the meetings. Following discussion, the Board agreed to the following meeting schedule:

Meeting Schedule - 2012

2/22/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
3/21/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
4/18/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
5/30/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
6/19/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
7/17/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
8/21/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.

9/25/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
10/16/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
11/20/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.
12/18/2012	Regular Board Meeting	10:00 a.m. – 3:00 p.m.

BOARD CHAIRMAN’S REPORT

Senate Bill 198: The bill moved quickly and was passed. There will be a Ceremonial Bill Signing sometime after the Kentucky Derby. This will be a special event. Once the date has been determined, the Board will be contacted. Hopefully the entire Board can attend.

Chair Kim Coy DeCoste stated that there were some dietitians that feel that Senate Bill 198 will be a detriment to their professions. The Board would like to dispel the misinformation that is floating around. It was decided that we would place a Frequently Asked Questions segment on the website. Ms. DeCoste and Carolyn Dennis will create some questions and pass them among the Board members for their input before putting them on the website.

Additional Surveys: Copies of the survey responses were given to Kim Coy DeCoste and Carolyn Dennis to review. They will do a consensus and report back to the Board. Any additional responses received up until May 1, 2012 will be sent to them to be included in the consensus

Response to be used with Constituent Concerns: A procedure to respond to constituent concerns was discussed. If a Board member is approached and they need to respond to a constituent, they are to send the concerns to the Board for their review and the Board will prepare a response. Attorney Angela Evans suggested that any e-mails received by Board members be forwarded to Marcia Egbert to be put on the agenda. She stated that a disclaimer needs to be stated on the website that any correspondence becomes public information and will be shared with the Board.

BOARD COUNSEL REPORT

Attorney Angela Evans handed out drafts of the Code of Ethics and Renewal, Reinstatement and Inactive Status regulations she had prepared. These regulations along with Supervision were discussed. It was decided to postpone further discussion until the next meeting. Cari Isaacs will research and bring back what the requirements are to sit for CDE and what the supervisor definition is. Renewal, Reinstatement and Inactive Status was also discussed. Ms. Evans stated that Inactive Status would fall under the Continuing Education regulation. Ms. Evans will make corrections on the regulations discussed and send them out to the Board for review.

OLD BUSINESS

Comments on the Board’s website survey: The Board suggested that Jeff Boler do some additional research on how to improve our ranking and what would be the best order of words to use to bring our website up first.

Sample Applications: Tabled until more information is determined on requirements.

Marcia Egbert reported that the Comment Page has been created under “About Us” and all approved minutes are now posted on the website. No further action.

TRAVEL AND PER DIEM

Larry Smith made a motion to approve travel and per diem for the meeting dated April 25, 2012. The motion was seconded by Carrie Isaacs. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting was scheduled for May 23, 2012 from 9:00 a.m. until 1:00 p.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

ADJOURNMENT

Larry Smith made a motion to adjourn the meeting. The motion was seconded by Carolyn Dennis. The motion carried unanimously.

The meeting was adjourned by Chair Kim Coy DeCoste at 2:06 p.m.

Respectfully Submitted:

Marcia Egbert, Board Administrator